



## 1. Wellness Check for Staff, Members, and Visitors

- Do NOT enter church if you have any of these symptoms: fever  $\geq$  to 100.0, loss of smell or taste, new or worsening cough, chills, sore throat, muscle pain, shortness of breath/difficulty breathing, nausea/vomiting/diarrhea.
- Do NOT enter church if you have: tested positive or have been in contact with anyone who has tested positive for COVID19 in the last 14 days, traveled via Cruise line or internationally in the last 14 days, traveled to any states considered to have significant community spread of COVID19. **See full plan for definition and website.**
- Small groups should self-check temperature; group  $\geq$  50 will be checked by designated FCC member at entrance.
- Anyone using the church facility will be required sign a participant list. If a member or visitor tests positive for COVID19 AND has been at a church activity within past 14 days you are you requested to notify church office at 301.733.0144.

## 2. Social Distancing

- Social distancing of at least 6-feet is required at all times indoors and outdoors.
- Families may sit together but social distancing between families must be observed.
- Handshakes, hugs, fist bumps, and elbow bumps, etc. are not permitted.
- No congregating in Tower Room, Narthex, Parlor, Sanctuary aisles, and education wing hallways.

## 3. Personal Hygiene, Hand-washing, Face Coverings and other PPE

- Sneezes and coughs have the potential to spread large quantities of germs through the air. To prevent this, coughs, and sneezes should be covered with a tissue or the inside of an elbow.
- Individuals are encouraged to wash or sanitize their hands for at least 20-30 seconds, ensuring that all surfaces of hands and fingers are cleaned.
- Individuals must wear a mask or face-covering at all times while indoors at the church.

**Mandatory: all persons in MD over the age of five (5) years old.**

**Recommended, but not mandatory: children age three (3) to five (5) years old.**

**No Mask: children two (2) years of age or younger.**

\*Exception 1: for staff - mask use only necessary in shared areas, not necessary in individual offices.

**\*Exception 2: momentarily to receive communion or lead worship through an assigned speaking part.**

- If appropriate social distancing is maintained, wearing a mask outdoors on church property is encouraged but not required. If social distancing of at least 6-feet cannot be maintained, wearing of masks is required even for outdoor gatherings.

## 4. Facility Cleaning and Disinfecting

- Our custodial company is My Precision Cleaning, Inc. (MPC). A thorough and complete disinfection plan is in place with MPC for both contact surfaces and air quality within the church facility. These are detailed in the full plan document.

## 5. Entry and Exit Control

- Main entry will be south door. North door for handicapped entry. East and West doors locked and no entry. There are specific entry and exit requirements for large gatherings detailed in the full plan document.

## 6. Managing Occupancy Level, Enforcement of Non-Compliant Entry

- The Sanctuary will be limited to 100 persons for any group (18% of 550 capacity)
- Fellowship Hall will be limited to 30 persons w/tables or 50 persons w/chairs only (17% of 300 capacity).
- All other rooms will be limited to 5-15 persons depending on room used including Youth House.
- Staff meeting with visitors will be limited to 3 persons.
- Adherence to social distancing guidelines supersede all occupancy numbers.
- Occupancy numbers can be reviewed and revised by the WBT based on state and local guidelines.
- FCC promotes self-awareness and ownership of plan guidelines through the **“Covenant for Regathering.”** This document has been shared with all FCC members.
- Responsibility for the Enforcement of the Plan will be the responsibility of the designated group leader.
- Any attendee at a group function refusing to comply with portions of the plan will be asked to comply by the Group Leader. The Leader should be prepared to immediately cancel the function and vacate the premises should any person refuse to comply.

**7. Facility Building and Ventilation** - These are detailed in the full plan document.

**8. Drop Off, Pickup and Delivery** - These are detailed in the full plan document.

## 9. Communications and Training

- The COVID19 Plan has the strong commitment of church leadership / staff and was developed with the participation of staff and FCC member expertise. It will be utilized by any individual or group who has secured prior approval for church use from either the Trustees and/or Leadership Board.
- Training (by WBT or designee) will be mandatory for any individual or group who wishes to access the church facility.
- It will be the responsibility of the individual or group leader accessing the church facility to ensure implementation of the “Plan.”